Rycroft Primary Care Centre & South Hiendley Surgery

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| **Action** | **Site - Rycroft/South Hiendley** | **Completion Date** |
| Rolling programme of decoration of all areas/rooms across both sites | * Rycroft first floor – complete apart from toilets * Rycroft – Clinical corridor - complete * Rycroft – Rear wing - complete * Rycroft - Corridor to gym, gym and podiatry– next to complete * SH – Complete | November 2024  November 2024 |
| Re-upholster of all cloth chairs or re purchase of new ones all must be washable | * Rycroft - Ground floor complete * Rycroft – A few chairs to replace seat pad * Rycroft – First floor, in progress * SH - Complete | Ongoing |
| Sinks – replacement of current ones with HTM64 | * Rycroft – no funding, replace when refurbishment * SH - no funding, replace when refurbishment | Ongoing |
| Replacement of curtains  annually | * Rycroft - complete * SH - Complete | Ongoing |
| Staff Training  Infection control, Sepsis & Covid | * Annual IPC training completed by all staff   See training matrix | Annually ongoing |
| Legionella Monitoring | * Rycroft – monthly checks completed * SH – monthly checks completed | Monthly ongoing |

Date: June 2024

Review Date: June 2025

Reviewed By: Brogan Smith