Rycroft Primary Care Centre & South Hiendley Surgery

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| **Action** | **Site - Rycroft/South Hiendley** | **Completion Date** |
| Rolling programme of decoration of all areas/rooms across both sites | * Rycroft first floor – complete apart from toilets
* Rycroft – Clinical corridor - complete
* Rycroft – Rear wing - complete
* Rycroft - Corridor to gym, gym and podiatry– next to complete
* SH – Complete
 | November 2024November 2024 |
| Re-upholster of all cloth chairs or re purchase of new ones all must be washable | * Rycroft - Ground floor complete
* Rycroft – A few chairs to replace seat pad
* Rycroft – First floor, in progress
* SH - Complete
 | Ongoing  |
| Sinks – replacement of current ones with HTM64 | * Rycroft – no funding, replace when refurbishment
* SH - no funding, replace when refurbishment
 | Ongoing |
| Replacement of curtainsannually | * Rycroft - complete
* SH - Complete
 | Ongoing |
| Staff TrainingInfection control, Sepsis & Covid | * Annual IPC training completed by all staff

See training matrix | Annually ongoing |
| Legionella Monitoring | * Rycroft – monthly checks completed
* SH – monthly checks completed
 | Monthly ongoing |

Date: June 2024

Review Date: June 2025

Reviewed By: Brogan Smith